LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034

B.Com. DEGREE EXAMINATION – **COMMERCE**

FIFTH SEMESTER – **NOVEMBER 2014**

CO 5506 - HUMAN RESOURCE MANAGEMENT

Date : 05/11/2014   Dept. No.   Max. : 100 Marks
Time : 09:00-12:00

PART – A

Answer ALL the questions: (10 x 2 = 20 marks)

1. What is procurement?
2. Mention any two objectives of HRM.
3. Define Human Resource Planning.
4. What is Human Resource Auditing?
5. Define job analysis.
6. What is recruitment?
7. What is medical screening?
8. What is training?
9. Define competency management.
10. Mention any four traditional methods of performance appraisal?

PART – B

Answer any FOUR questions: (4 x 10 = 40 marks)

11. Elaborate the qualities required for a good HR Manager.
12. Bring out the steps in HR planning.
13. Brief about attrition management and retention management.
14. Explain the steps in selection process.
15. Give the differences between training and development.
16. Describe the objectives of Performance Appraisals.
17. Explain 'Off the job training', with its merits and demerits.

PART – C

Answer any TWO questions: (2 x 20 = 40 marks)

18. Describe the difficulties and challenges faced by HR managers.
19. Explain the Sources of Recruitment.
20. Explain Developing Competency and stages of competency.
21. Elaborate the traditional and non-traditional methods of performance appraisals.

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